

HOW TO BOOK



Call or visit us online or in-store to book
your next private event! We accept cash,
debit, credit, cheque or e-transfer.

ONLINE
PARTY
BOOKING



DON'T FORGET YOUR SOCKS!



CONTACT US

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🌐 www.kidcitymb.ca/550-archibald

🏠 550 Archibald St, Winnipeg, MB



IT'S

TIME

TO

PARTY

PRIVATE EVENTS

WHAT WE

DO



You bring friends, family & food. We supply the fun!

Kid City is a multi-use facility that can accommodate many types of functions, including private parties for kids, holiday events, reunions, team wind-ups and more.

Private Event Inclusions:

- Admission for up to 250 guests
- Tables and chairs (15 round, 6 rectangle)
- Plates/cutlery/cups/napkins.
- Set up and clean up
- 2 Event staff
- Access to our private party rooms
- Catering available at your request
- Opportunity to bring in your own food/drink.

EVENT PACKAGES

2.0 HOUR – \$515.00

2.5 HOUR – \$590.00

3.0 HOUR – \$660.00

	Sunday – Friday	Saturday
AM	2hr: 9:45–11:45AM 2.5hr: 9:15–11:45AM 3.0hr: 8:45–11:45AM	2hr: 8:45–10:45AM 2.5hr: 8:15–10:45AM 3.0hr: 7:45–10:45AM
PM	2hr: 6:15–8:15PM 2.5hr: 6:15–8:45PM 3.0hr: 6:15–9:15PM	2hr: 7:15–9:15PM 2.5hr: 7:15–9:45PM 3.0hr: 7:15–10:15PM



All private events include up to 250 persons, access to our main floor facility, 15-min decoration time, paper tableware, 2 party hosts, & set-up/clean-up.

1

Pick your Date

Kid City requires a \$200 deposit to secure the reservation. This deposit must be paid within 2-3 business days after booking or your reservation will be removed. Your deposit is credited towards the party package total.

All deposits are non-refundable.

Kid City understands that plans change. We provide families with the ability to reschedule their party ONCE in the event that the original booking time or date needs to be modified.

Event packages can be upgraded for additional time, at any time. Kid City does not permit downgrades without advanced notice.

2

Pick your Time

Booking

3

Pay a Deposit

QUESTIONS

ANSWERS

Party Set Up & Take Down:

- Kid City Staff have an organized schedule to ensure the facility is cleaned and prepped for your event. Customers are provided a complimentary 15min of time where they can come in before the guests arrive to decorate. Any additional time is not provided for decorating. For larger decorating needs, we recommend inviting guests at a later time.
- Families are welcome to bring balloons, backdrops, entertainers, and the like.
- Customers are required to complete set up and take down in the time provided. For example, if your event time ends at 8:15pm all personal belongings must be removed by 8:15pm.
- Customers are charged \$40/15min of extra time spent in the facility.

Common Questions:

Can I have my private event mid-day?

No. Kid City does not close down its facility mid-day. We permit private events in the morning or evenings. This is to provide the least amount of disruption to the public drop-in hours.

Can guests stay after a morning private event?

No. Kid City requires time to clean after the private event which requires an empty facility. We ask that customers kindly leave on time.

What are the Kid City hosts' responsibilities?

hosts are trained to maintain a clean facility and assist with set up/clean up. They are not responsible for watching children or serving food.